

कार्यालय आयुक्त

OFFICE OF THE COMMISSIONER

केन्द्रीय वस्तु एवं सेवाकर आयुक्तालय, जयपुर

CENTRAL GOODS AND SERVICE TAX COMMISSIONERATE, JAIPUR  
ISO 15700:2005 प्रमाणित आयुक्तालय, ISO 15700:2005 Certified Commissionerate,

नव केन्द्रीय राजस्व भवन, स्टेच्यूसर्किल, सी-स्कीम, जयपुर-302005 (राज.)

NCR BUILDING, STATUE CIRCLE, C-SCHEME, JAIPUR-302005(Raj.)

(तकनीकी शाखा)

फ. क्र. IV-16(9)/Policy/TN/2017/

दिनांक: .07.2017

सेवामे,

उप/सहायक आयुक्त,

केन्द्रीय वस्तु एवं सेवाकर संभाग-(A/B/C/D/E/F/G/H/I/J/K)

जयपुर /अजमेर

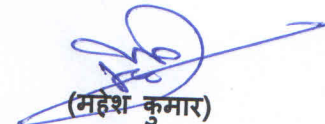
महोदय/महोदया,

Subject:- Difficulties faced by exporter in connection with submission of LUT (Letter of Undertaking)/Bond and for submission of Non-availment of Cenvat Credit for getting drawback-reg.

With reference to the subject above, it has been noticed that exporters are facing various problems regarding submission of documents for acceptance and issuance of Letter of Undertaking/Bond at their jurisdictional office.

In the view of above, kindly refer to the trade notice No. 11/2017 dated 08/07/2017 issued by this office and you are directed to assign the work to officers who can speed up the resolution of various queries related to Letter of Undertaking/bond. In this regard, the following documents may be accepted from the exporter for issuance of Letter of Undertaking/Bond.

1. Duly Signed RFD-11 along with application to proper officer.
2. Letter of Undertaking on stamp paper of Rs. 500/-.
3. Copy of Provisional Certificate of Registration in Form GST REG-25.
4. Copy of PAN Card.
5. Copy of IEC.
6. C.A. certificate of last year export figures 2016-17.
7. Certificate from bank for realization of foreign inward remittances.
8. Status holder certificate(if any) one/two/three/four/five star.
9. ID proof of witness.
10. Authorization letter of the authorized person on behalf of exporter.



(महेश कुमार)

संयुक्त आयुक्त(तक.)